



Prospectus 2022 – 2023

Northrepps Pre-School provides:

- 2, 3 & 4 year old funding
- 30hr funding
- Great indoor/outdoor facilities
- Community outings
- Morning and afternoon snacks
- Delicious hot dinners
- Free settling in sessions for you and your child
- Fun and innovative play opportunities enabling learning through play
- Bespoke learning opportunities according to your child's needs and stage of development

Welcome

Welcome to Northrepps Preschool. Our prospectus is designed to give you an insight into the workings of our Preschool setting . We hope that you will find the following information helpful and it will assist your child in getting the most out of their time with us. We welcome parents, carers and children to visit us so you can truly appreciate and experience our surroundings and the vital ingredients that create the very best childcare that we provide. You may book an appointment for a 'Show around' visit, which will enable you and your child to talk to staff members and join in with some of our activities.

Please call 01263-579396 for more information or to book a visit,
we look forward to hearing from you!

Our Aims and Objectives

At Northrepps Preschool we believe each child is an individual and will develop at their own pace reaching their full potential with the aid of varied and stimulating activities. All within a happy, friendly , safe and secure environment. You can expect:

- Activities and resources centred around the Educational Programmes laid down in the Early Years Foundation Stage (EYFS) Statutory Framework and your child's interests and development needs. We provide 'Learning through play' and Plan in the Moment.
- Regular feedback regarding your child's progress and development.
- Individual care and attention given using our key-person system & high ratio of adults to children.
- A bespoke approach to transition into Preschool and onto big school according to your child's needs ensuring that it is a positive experience for both of you.

Our free-flow environment enables children to have the choice to explore learning opportunities both inside and outside.

To achieve these aims and objectives we have policies and procedures in place to ensure these outcomes are met. Please ask a member of staff if you would like to have a look at the policies file, which you are more than welcome to do at any time. Policies and procedures are reviewed regularly to ensure a high quality of care.

Equality of Opportunity

We promote positive images of people of all ethnic groups, genders and abilities. All children will be respected, taught to respect and value themselves and others within the community.

Our Staff

Pre-School staff have been checked and cleared by the appropriate authorities. All staff attend on-going training to ensure that the children are cared for by well-informed staff, who are aware of current educational thinking and can react to any demands placed upon them.

Tracey Leach - Preschool Manager

Debbie Ellis - Early Years Practitioner

Tracy Aish - Early Years Practitioner

Staff/Child Ratios

The EYFS Statutory Framework requires a ratio of 1 member of staff to every 8 children aged over **3** years, with 1 member of staff for every **4** children aged **2** years old. This ratio ensures we can offer individual care and attention to each child during the session. We only ever have four 2 year olds in a session.

Admissions and Sessions

We are part of The Blue Sky Federation affiliated with Northrepps Primary School who cater for 2-11 years. We are registered with and inspected by OFSTED (URN 120836) for up to 18 children per session. Children are able to attend from their second birthday but applications for a space can be made prior to this. We are open Monday to Friday term time only, offering morning, afternoon, and all-day sessions.

September 2022 Fees

Registration of Interest Fee: Our registration fee is a charge of £10.00 per child, which will be deducted from your child's first invoice.

Fees will be invoiced half termly and are payable in advance at the school office.

Fees continue to be payable if a child is unwell or absent. **4 WEEKS'** written notice is required for cancellation of a child's place, and **ALL** outstanding fees must be paid in full before the child leaves.

Our sessions and fees are as follows:

Sessions	2 year olds	3 / 4 year olds
Morning: AM 8.30am-11.30pm	£13.50	£12.00
Lunch Club	£4.50	£4.00
Afternoon: PM 12.30am-3.30pm	£13.50	£12.00
All Day 8.30am-3.30pm	£31.50	£28.00

Funding

Two year old funded places are available for children whose parents are in receipt of specific benefits. Please ask for details.

We are registered to receive 'Early Years' funding from the Government for all 3 /4 year olds. Funding is available from the term after a child's 3rd birthday for **15 hours per week**. Additional hours will be charged as detailed above.

We also offer 30hours Funding for 5 places accessible to three and four year olds on a first come first served basis. This will be dependent on whether you qualify for a place. Please ask for details.

More information about Early Years funding can be found on www.gov.uk/education/early-years-funding

Snack and Lunch

Children attending lunch club and full day sessions can either bring a packed lunch or request a cooked hot dinner, **(there will be an additional charge for this)**. Preschool children and staff eat together promoting conversation, good manners and interaction. We encourage healthy choices and encourage parents to provide a healthy lunch box. A healthy mid-morning and afternoon snack is provided daily.

Safeguarding

We take child protection and safeguarding issues very seriously and we actively promote an environment in which children are safe from abuse. Any suspicion of abuse would be promptly and appropriately responded to. All adults working with children have been DBS checked. Staff are trained in safeguarding and in recognising symptoms of abuse.

Safety

Northrepps Preschool considers the welfare and safety of the children in our care to be of paramount importance appropriate policies and practices are in place to ensure this is maintained. Trips and activities are planned in advance and risk assessments carried out. These include visits to the village field/ park and Benjamin Court Care Home to vary their educational experiences. Statutory staff/ child ratios are maintained at all times.

Inclusion

Northrepps Preschool does at times share information with other settings. This is to support your child within the setting with any special educational needs and requirements they may have. It is fundamental to our policy of inclusion. All records and information shared are completely confidential. Northrepps Preschool works very hard in partnership with parents to ensure that children's medical, cultural and dietary needs are met. We aim to offer support to all children and families at various levels.

Behaviour Management Policy

Northrepps Preschool believes that children flourish in an ordered environment in which everyone knows what is expected of them. Children work together on a set of Golden Rules at the beginning of the academic year that are referred to when needed. We have a really restorative approach to behaviour ensuring that children's voices are heard. We work together with them to discuss how they feel, to find a solution or work out what they might do differently next time. Children should be able to develop their play and learning without fear of being hurt or hindered by anyone else. If there are any sudden changes or persistent types of behaviour continue we will then inform you of the situation and work in partnership to find a solution.

Illness

There are always two members of staff present per session and one of whom will always have completed a two day Paediatric First Aid course. If your child becomes ill while at Pre-School we will contact you so that they can be collected as soon as possible. If we cannot contact you then we will proceed to contact the next person on the admission form. As part of the Starter Pack that you will initially receive there is a set of illnesses/ diseases that are listed, some with excludable periods stated. If your child is ill or has an infectious disease it is essential to keep them away especially in the early stages.

Children must not attend the setting for 48/72 hours from the last episode of any vomiting and or diarrhoea.

Accidents/Incidents

Every precaution is taken to avoid accidents but if one does occur we do have qualified Paediatric First Aiders to attend. We are rigorous in our recording processes and ensure that any accident or incident is logged. You will be informed immediately of any head injuries or, alternatively, at collection time, if appropriate.

Learning and Development

Each child has an individual curriculum to support their learning and development. This curriculum is designed to meet their individual needs by following interests and the knowledge we have of your family. Possible Line of Development (PLODS) are set for each child to meet the Education Programmes within the **Early Years Foundation Stage (EYFS) Statutory Framework**. These programmes cover the following areas of learning and development:

- Personal, Social and Emotional Development
- Communication and Language
- Physical Development
- Mathematical Development
- Literacy
- Understanding of the World
- Expressive Arts and Design

Logging your Child's Progress and Development

We use Tapestry to log your child's learning experiences and 'wow' moments. Tapestry is a fabulous online tool that both Key-workers and parents can access. Between the age of 24-36 months we complete a Two Year Old Assessment which summarises your child's development in the three prime areas of Personal, Social and Emotional Development; Communication and Language and Physical Development. At the end of the assessment, parents and key-workers set next steps together and we offer advice on how we can support and provide opportunities for your child to reach those steps. Your child will also be Focus Child for a week each term. When we will invite you to join us in making a summative assessment of their progress and development.

At the end of your child's preschool journey a Transition Report is completed. This is a report summarising their development in all seven areas of learning. It enables your child's new school to gain an understanding of your child and make informed decisions of how they can extend and further enhance their learning and development.

Areas of Learning and Development Summary

It is really important that children have ownership of their experiences and learning. We often reflect on their Tapestry entries together. You are invited to discuss your child's progress on a regular basis together with their allocated lead/key person. In addition parents/carers are also encouraged to contribute to their child's online learning journey with any special events or 'wow' moments they may have completed at home.

Communication and Language

Children are able to share their ideas and preferences through circle time activities, one to one time with keyworkers, key group time alongside peers, role play and drawing. Children are encouraged to expand on their listening and attention skills through focused adult led activities or independent activities. They begin to gain the ability to follow instructions and become competent in their routines. Children continually expand their vocabulary gaining skills in speaking or using questions to express themselves. They are able to independently choose from a wide range of fiction and non-fiction books and ask adults to read to them.



Physical Development

We provide opportunities for children to be active and interactive which promotes development in their co-ordination, core strength, balance as well as spatial awareness. They are able to strengthen their fine and gross motor skills. Children gain understanding in the importance of being healthy and safe. By practicing skills and following a routine they become independent in managing their own personal hygiene, growing confident in handling different tools and carrying out physical tasks.

Personal, Social and Emotional Development

We aim to help children to develop a positive sense of themselves and others. They learn about different emotions and how to manage their own feelings. They are able to work on their own or as part of a team. All have confidence in their own abilities. Children form special friendships helping them to feel secure and safe.



Understanding of the World

Children are offered a wide range of activities to make sense of their physical world and their community to explore, observe and find out about people and their environment. Children experience a wide range of stories and poems to foster their understanding of our culturally, socially, technologically and ecologically diverse world. They make observations of animals, plants and talk about changes. In addition children become familiar with different types of ICT and their particular purposes.

Literacy

We aim to ignite children's interest in literacy skills by offering a wide range of independent choices. Children enjoy listening to stories and have an inviting book corner which encourages them to look at books independently and freely. We encourage writing opportunities by providing the children with mark making tools in each area of development. This can be accessed independently by children and they can also explore with letters and sounds on a daily basis, both inside and outside. This promotes fine motor skills in order to make marks and give meaning to what they draw.

Numeracy

Children begin to confidently count and order numbers in different ways. They will explore shapes, colour, size, capacity and problem solve more and more. Children will begin to spontaneously use mathematical language.



Expressive Arts and Design

Children explore safely with a wide range of materials, tools and techniques. They freely have the opportunity to express themselves and learn about different things. They represent their own ideas, thoughts and feelings through art, music, dance and role-play.



If you would like even more of an insight into the day to day experience of Northrepps Pre-School then please have a look at our website

We look forward to meeting you!



