



Blue Sky Federation
Erpingham VC Primary School & Northrepps Primary School

Admissions Policy

Formally adopted by the Governing Body of Blue Sky Federation	
On	4 Dec 2019
Chair of Governors	<i>[Signature]</i> Sam Lee
Executive Head Teacher	<i>[Signature]</i> Cewatts
Last updated	November 2019
Review	November 2021 (or sooner in case of statutory changes)

The planned admission number (PAN) for Erpingham school is 8 pupils and for Northrepps school it is 10 pupils. The planned admission number refers to the number of children who may be admitted to the first year of entry in any academic year.

The Governors will admit children in each school year up to, but not exceeding the schools planned admission numbers unless there is excess capacity within the whole school.

If there are more requests for places than places available, we will admit children in the following order of priority as agreed by the Local Authority:

1. children with an EHCP or statement of educational need which names the school
2. children in public care
3. children who live in the catchment area
4. children who have been allocated a permanent place at a Specialist Resource Base attached to the school (Places allocated by Norfolk County Council's Placement Panel)
5. children who live outside the catchment area, who have an older brother or sister attending the school at the time of admission
6. children who live outside the catchment area and attend a feeder school at the opening date of the admission round
7. children of staff at the school
 - a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made and/or b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage
8. children who live outside the catchment area.

If all children within any of the above rules cannot be offered a place, the highest priority will be given to children living nearest to the school within that rule. To determine who lives nearest, distance will be measured on a straight line 'crow fly' basis, using Ordnance Survey data. If following the application of admission rules and distance two applicants cannot be separated for a final place at a school the authority will use random allocation to determine the priority for the remaining place.

Parents of children who are unsuccessful in gaining a place will be informed in writing on the date laid down by the LA and will be told of their right to appeal.

Parents who live outside the area normally served by the school are advised to visit their designated area school in the first instance. Parents who are considering sending their child to this school may visit, by making an appointment to see the Headteacher.

Further information on the Norfolk Local Authority Admissions Procedure can be found at...

<https://www.norfolk.gov.uk/education-and-learning/schools/school-admissions/norfolk-admission-arrangements>